

**To:** Weaver, Kerryann[weaver.kerryann@epa.gov]  
**Cc:** Schaller, Andrea[schaller.andrea@epa.gov]  
**From:** Reed, Marissa  
**Sent:** Tue 2/16/2016 4:24:37 PM  
**Subject:** Re: FW: Sharepoint: Sharing site with external users  
Draft USEPA and USFWS Joint SevenHills 01262016 BFO021216.docx

Andrea and Kerryann,  
Attached are our comments on the draft letter, which mainly consist of changing and adding Service contacts. Sorry I didn't get it to you last week. I got Scott's comments on Friday and just forgot to send it. The letter is really well written and convincing...great work!

Thanks,  
Marissa

Marissa Reed  
Wildlife Biologist  
U.S. Fish & Wildlife Service  
Ecological Services Field Office  
620 S. Walker Street  
Bloomington, IN 47403  
Phone - 812-334-4261 ext. 1215  
Fax - 812-334-4273

On Thu, Feb 4, 2016 at 9:45 AM, Weaver, Kerryann <weaver.kerryann@epa.gov> wrote:

Good question, we heard recently that Peabody may be making moves to buy UMI and had inquired with the Corps about when Seven Hills would be put on Public Notice – they also inquired about High Pointe. We know the Corps still needs some info on 7 Hills before noticing. I am sure we'll get a heads up from them, regardless, we're preparing for sooner than later. Receiving your comments next week would be appreciated.

Thanks,  
  
Kerryann

**From:** Reed, Marissa [mailto:marissa\_reed@fws.gov]  
**Sent:** Thursday, February 04, 2016 8:34 AM

**To:** Weaver, Kerryann <weaver.kerryann@epa.gov>  
**Cc:** Schaller, Andrea <schaller.andrea@epa.gov>

**Subject:** Re: FW: Sharepoint: Sharing site with external users

Hi Kerryann,

Thank you for sending the word document. As I said yesterday, I really didn't have any significant comments on the previous (pdf) version. Scott is planning to review it early next week, so I should be able to get any comments from us back to you late next week. Have you heard any update on when the public notice might go out?

Thanks,

Marissa

Marissa Reed

Wildlife Biologist

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On Wed, Feb 3, 2016 at 3:52 PM, Weaver, Kerryann <[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)> wrote:

Technology – 1, Us – 0

Marissa, attached is the word document.

Thanks,  
Kerryann

**From:** Weaver, Kerryann  
**Sent:** Tuesday, February 02, 2016 5:03 PM  
**To:** Schaller, Andrea <[schaller.andrea@epa.gov](mailto:schaller.andrea@epa.gov)>; Reed, Marissa <[marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov)>  
**Subject:** RE: FW: Sharepoint: Sharing site with external users

Marissa,

Still working with our folks to get you on Sharepoint. I'll touch base with you tomorrow.

Thanks,

Kerryann

**From:** Schaller, Andrea  
**Sent:** Tuesday, February 02, 2016 4:55 PM  
**To:** Weaver, Kerryann <[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)>; Reed, Marissa <[marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov)>  
**Subject:** RE: FW: Sharepoint: Sharing site with external users

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Marissa,

We received some more feedback from our HQ staff on the joint letter, and I updated the recommended changes on the SharePoint as tracked changes along with areas we are looking to expand. Let me know if you can get on Sharepoint yet, if not I will send you the edits with comments/track changes.

Thanks

Andrea

Link below to Sharepoint

[https://usepa.sharepoint.com/sites/R5/wd/ww/SevenHillsCoalMine/\\_layouts/15/WopiFrame.aspx?sourcedoc={F552-492E-900B-41EF547DE850}&file=Draft\\_USEPA%20and%20USFWS%20Joint%20SevenHills\\_01262016.docx&action=](https://usepa.sharepoint.com/sites/R5/wd/ww/SevenHillsCoalMine/_layouts/15/WopiFrame.aspx?sourcedoc={F552-492E-900B-41EF547DE850}&file=Draft_USEPA%20and%20USFWS%20Joint%20SevenHills_01262016.docx&action=open)

**From:** Weaver, Kerryann  
**Sent:** Thursday, January 28, 2016 1:48 PM  
**To:** Reed, Marissa <[marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov)>  
**Cc:** Schaller, Andrea <[schaller.andrea@epa.gov](mailto:schaller.andrea@epa.gov)>  
**Subject:** RE: FW: Sharepoint: Sharing site with external users

Doh, the attachment

**From:** Reed, Marissa [[mailto:marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov)]  
**Sent:** Thursday, January 28, 2016 1:20 PM  
**To:** Weaver, Kerryann <[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)>  
**Cc:** Schaller, Andrea <[schaller.andrea@epa.gov](mailto:schaller.andrea@epa.gov)>  
**Subject:** Re: FW: Sharepoint: Sharing site with external users

Kerryann,

The link allowed me to go through the login step, but then I get the following message:  
"We're sorry, but [marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov) can't be found in the [usepa.sharepoint.com](https://usepa.sharepoint.com) directory. Please try again later, while we try to automatically fix this for you."

Marissa

Marissa Reed

Wildlife Biologist

U.S. Fish & Wildlife Service

Ecological Services Field Office

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Bloomington, IN 47403

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On Thu, Jan 28, 2016 at 11:13 AM, Weaver, Kerryann <[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)> wrote:

Marissa,

I sent the link again but also try the link below...it may not work but let's try anyway....working with our IT folks to rectify.

[https://usepa.sharepoint.com/sites/R5/wd/ww/SevenHillsCoalMine/PDEISPhaseI/Draft\\_USEPA and USFWS Joint SevenHills\\_01262016.docx?d=w2596f79af552492e900b41ef547de850](https://usepa.sharepoint.com/sites/R5/wd/ww/SevenHillsCoalMine/PDEISPhaseI/Draft_USEPA_and_USFWS_Joint_SevenHills_01262016.docx?d=w2596f79af552492e900b41ef547de850)

Thanks,  
Kerryann

**From:** Reed, Marissa [mailto:[marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov)]

**Sent:** Thursday, January 28, 2016 10:03 AM

**To:** Weaver, Kerryann <[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)>

**Cc:** Schaller, Andrea <[schaller.andrea@epa.gov](mailto:schaller.andrea@epa.gov)>

**Subject:** Re: FW: Sharepoint: Sharing site with external users

Kerryann,

I haven't received the link yet. I even checked my spam folder to make sure it didn't get put in there directly.

Thanks,

Marissa

Marissa Reed

Wildlife Biologist

U.S. Fish & Wildlife Service

Ecological Services Field Office

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Bloomington, IN 47403

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Fax - 812-334-4273

On Thu, Jan 28, 2016 at 10:54 AM, Weaver, Kerryann  
<[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)> wrote:

Marissa,

Great, thank you. If you could let me know when you receive the link I would appreciate it. I sent it yesterday so technically, you should have access by now – if not, I can attempt to send again.

Thanks,  
Kerryann

**From:** Reed, Marissa [[mailto:marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov)]

**Sent:** Thursday, January 28, 2016 9:52 AM  
**To:** Weaver, Kerryann <[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)>  
**Cc:** Schaller, Andrea <[schaller.andrea@epa.gov](mailto:schaller.andrea@epa.gov)>

**Subject:** Re: FW: Sharepoint: Sharing site with external users

Kerryann,

I look forward to receiving the link and reviewing the letter. I will be sure to track changes as requested. And I will definitely consult with you if we receive a FOIA for this project.

Thanks,

Marissa

Marissa Reed

Wildlife Biologist

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Fax - 812-334-4273

On Wed, Jan 27, 2016 at 2:47 PM, Weaver, Kerryann  
<[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)> wrote:

Marissa,

I will be sending you a link to the joint USEPA and USFWS Letter on Seven Hills. We request your review and ask that you track changes and save the document under its existing title. If you need any help

using Sharepoint, let me know I can assist. As a reminder, FWS should consult with us if there is a FOIA to which this or other similar documents are responsive.

Thanks,

Kerryann

312-353-9483

**From:** Reed, Marissa [mailto:[marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov)]

**Sent:** Friday, December 11, 2015 12:51 PM

**To:** Weaver, Kerryann <[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)>

**Subject:** Re: FW: Sharepoint: Sharing site with external users

Hi Kerryann,

I've set up a Microsoft Live account using my email address [marissa\\_reed@fws.gov](mailto:marissa_reed@fws.gov).

Thanks,

Marissa

Marissa Reed

Wildlife Biologist

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On Fri, Dec 11, 2015 at 10:08 AM, Weaver, Kerryann  
<[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)> wrote:

Marissa,

See attached as per our conversation this am.

Thanks,

Kerryann

**From:** Huang, Janice  
**Sent:** Thursday, December 10, 2015 3:10 PM  
**To:** Weaver, Kerryann <[weaver.kerryann@epa.gov](mailto:weaver.kerryann@epa.gov)>  
**Subject:** FW: Sharepoint: Sharing site with external users

Hi, Kerryann,

Steps 1-7 in the attachment explains how external users can get a Microsoft account. Here are the overall steps of what will happen:

- 1) Site Owner sends the external user the attached "External SP user instructions" file.
- 2) External user creates a Microsoft Live account, if they don't have one already.
- 3) External user contacts EPA Site Owner and gives them the email associated with their Microsoft Live account.

4) Site Owner share the site using the email provided by external user.

Let me know if you have any questions!  
Janice

3-8228